

Admission Agreement

MOUNT HERMON CHRISTIAN PLAY SCHOOL

State of CA License #440706216

ACKNOWLEDGMENTS: *As you read please initial each item.*

	I acknowledge that I have access to the Parent Manual online at http://mounthermon.org/playschool#parent-information or have received a printed copy.
	Contact Information: <ul style="list-style-type: none"> • P.O. Box 413, Mount Hermon, CA 95041 • 831-335-9420 • playschool@mounthermon.org
	The Mount Hermon Play School admits students of any race, color, national and ethnic origin giving each all the rights and privileges accorded and made available to all students. The Play School does not discriminate on the basis of race, color, national or ethnic origin in administration of its educational and admissions policies, scholarship and loan programs, and athletic and other school-administered programs.
	Mount Hermon Play School serves children 2.5 yrs. – entering First Grade. We will provide your child with a program and place to have an age appropriate educational experience that is suited to their developmental needs, interests, and abilities.
	<ul style="list-style-type: none"> • Children, who are 2.5 years old by February, are eligible for our Caterpillar Class. • Children, who are 3 by September 1st, are eligible for the Ladybug Class on Tuesday & Thursday. • Children, who are 4 by September 1st, are eligible for the Butterfly Class on Monday/Wednesday/Friday. • CHILDREN, WHO ARE 4 ½ BY SEPTEMBER 1ST, ARE ELIGIBLE FOR THE THREE DAY PRE-K PROGRAM ON M/W/F, FROM 9AM TO 1PM. THIS IS MAINLY FOR CHILDREN TAKING ADVANTAGE OF AN ADDITIONAL YEAR OF GROWTH BEFORE ENTERING KINDERGARTEN.
	Children must be potty trained. It is important that your child is able to toilet independently before attending. We realize that occasionally an accident can happen and we have extra clothes to take care of those accidents.
	The Play School year has approximately 30 weeks, from September to May. Check the Play School calendar for the dates of service on the website: mounthermon.org/playschool , or ask the director for a copy.
	The California Licensing Agency has the right to perform their duties authorized in Section 101195 (b) and (c) without prior consent. These duties include authority to interview children or staff, and to inspect and audit child or facility records.
	Mount Hermon Play School reserves the right to UN-enroll families without notice for any discretionary reason.
	I understand that pictures of my child may be posted on the Mount Hermon Play School Facebook page and other online applications unless I opt out in writing to the director.
	I understand that assessments (developmental, movement, language, eyes tested, etc.) may be given to my child without further notice. These assessments are used to help the staff and parents provide the best help and direction for future educational needs.

Parent/Guardian's Signature_____
Print name_____
Date

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Director's Signature_____
Date

I agree to abide by the provisions of this agreement: page 1 of 2

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FEES: As you read please initial each item.

Initial	As you read, please initial each item.
	There are 2 fee scales. One for the families that attend from September to May and one for those that enroll anytime from January to May. See Chart below. Check the website for current fee charts.
	September tuition is due by the first day of school to avoid late fees.
	Monthly tuition is due the first week of school for each month and if not received by the 10 th of the month, a 10% late fee can be charged at the discretion of the director.
	There is a one-time non-refundable registration fee of \$150 to be paid at the time of application.
	If you enroll your child from 9 – noon, you may leave your child until 1pm any day, by paying an additional fee of \$15 (payable each day) and notifying the staff when you drop off. The special long term “STAR” projects are not available for drop-in children.
	If a child enters Play School after the year has begun, the fees charged for the first month would be pro-rated at approximately \$15.00 per hour for the first month, or the monthly rate, whichever is less. The fees for the remainder of the year will be recalculated to reflect the number of days in attendance as the director sees fit. For the 3 hours per day it will be \$45/day, and for the 4 hours per day it will be \$60/day. The rest of the year's tuition will be recalculated on the days left in the year, as the director sees fit.
	If a child withdraws from Play School, a 2-week written notice is required. Payment for that 2-week period is required even if the child does not attend and a refund will be given only if payment has been made for more than that time.
	Late Pick-up Policy: If the responsible adult arrives at the sign-out counter after the designated time to pick up your child, late fees of \$1 per min. may be charged at the director's discretion.
	These monthly tuition rates do not change even if we have a school cancellation due to weather, staff illness, etc., or you have vacation or extended illness. Think of it as rent for your space at Play School.
	Mount Hermon Employees receive a 20% discount.
	Families with more than one child enrolled receive a 10% discount.
	Fees are subject to change. Check the website for a complete fee chart.

Please Circle the class option your child is attending

Caterpillar Class	September - May	January - May
One day, 2.5 by February 1st	9:00 AM to noon = \$160/mo	9:00 AM to noon = \$170/mo
Two days, 2.5 by February 1st	9:00 AM to noon = \$320/mo	9:00 AM to noon = \$340/mo
Ladybug Class	September - May	January - May
Tuesday & Thursday	9:00 AM to 12:00 noon = \$300/mo	9:00 AM to 12:00 noon = \$320 /mo
Must be 3 by Sept. 1 st	9:00 AM to 1:00 PM = \$400 /mo	9:00 AM to 1:00 PM = \$420 /mo
Butterfly Class	September - May	January - May
Monday, Wednesday, Friday	9:00 AM to 12:00 noon = \$450 /mo	9:00 AM to 12:00 noon = \$480 /mo
Must be 4 by Sept. 1 st	9:00 AM to 1:00 PM = \$600 /mo	9:00 AM to 1:00 PM = \$630 /mo
Pre-K Class	September - May	January - May
MWF & Must be 4.5 by Sept. 1 st	9:00 AM to 1:00 PM = \$620 /mo	9:00 AM to 1:00 PM = \$660 /mo

I agree to pay: _____ per month, for: _____ months

Parent/Guardian's Signature _____

Print name _____

Date _____

Director's Signature _____

Date _____

I agree to abide by the provisions of this agreement. : page 2 of 2